

# SESSION PLAN



## Resources needed for session

- Minutes template for scribe linked here
- Copies of journal article and relevant [CASP checklists](#) (also circulated by presenter prior to session)
- Snacks (optional)

Activity	Detail	Time
<b>Welcome</b>	Welcome everyone and thank their participation and those volunteering	<b>5 min</b>
<b>Assign Scribe</b>	Nominate scribe for the session (if not already allocated)	
<b>Review actions from last meeting</b>	Follow up previous actions from last meeting and troubleshoot any barriers. Modify new actions if needed (documented by scribe).	
<b>Clinical Question</b>	Clinical question/background introduced by presenting clinician(s)  Process of forming PICO and search strategy (database, terms, limiters) for identifying article discussed with presenting clinician	<b>5min</b>
<b>Abstract reading &amp; Appraisal (CASP)</b>	<b>Everyone reads the abstract</b> independently (~2min)  Complete <b>first two questions of Section A of CASP tool together</b> as group and decide whether worth continuing appraisal  <b>Rest of Section A then appraised as a group.</b> For larger groups or to increase involvement, break up into groups of 2-3 and look at different questions of the tool (e.g., pairs do 1 question each and then come back to discuss after 5-10 minutes).  Incidental teaching/handouts provided as indicated.  <b>Discuss Sections B together</b>	<b>25 min</b>
<b>Application to context</b>	<b>Discuss section C together</b> (how relates to current clinical context, patient values, experience etc.), How does this influence current practice?	<b>15 min</b>
<b>Actions/ Follow up</b>	Discuss any follow up required regarding implementation of evidence and who is accountable (to be followed up at subsequent session) which is documented by the scribe.  Review topic and presenter for next meeting (brainstorm topic if none allocated).	<b>5min</b>